

From

Director,  
Treasuries and Accounts Department,  
Haryana, Chandigarh.

To

All Treasury Officers in Haryana State.

Memo No.:TA-HR(Prg)2011/1U/ 26099-109 Dated: 25/10/11

**Subject: Regarding e-Salary.**

E-Salary has already been started on pilot basis in the treasuries at Chandigarh and Panchkula. This system is likely to be extended to the entire state w.e.f. the month of December 2011. Necessary training to all Treasury Officers as well as to JPs/DEOs working in the District treasuries. Since the process of implementation of e-salary in various districts will be the responsibility of the Treasury Officers so it is high time that they should be confident about the system. So if any treasury officer or JPs/DEOs needs further training, then they should inform DTA immediately but not later than 03-11-2011 so that arrangements for further training can be timely made. You are also advised to impress upon all of your DDOs to collect necessary data in forms ES1, ES2 and ES3 as required vide Government instruction no. 14/91/5FA – 2011 dated 16/08/2011 which are available on the website of DTA and can be downloaded by clicking E-Salary Forms. You are also directed to organize meeting of all DDOs in the district to make them aware of the above aspects as well as to guide them if they are having any problem in filling up these forms. Any unresolved issue related to filling up the forms can be communicated to DTA and solution for the same would be conveyed to you. Necessary training to all DDOs for the e-salary software will be imparted separately and schedule for the same will be conveyed to them.

  
Joint Director (DMC),  
Treasuries & Accounts Department,  
Haryana, Chandigarh 