

From

The Principal Secretary to, Government Haryana,
Finance Department.

To

1. All The Heads of Department in Haryana.
2. The Registrar (General), Punjab & Haryana High Court, Chandigarh
3. All the Divisional Commissioner Ambala, Hisar, Rohtak & Gurgaon.
4. All the Deputy Commissioner and Sub Divisional Officer© in Haryana.

Memo No. 14/91/2011- 5FA
Dated Chandigarh, the 30-11-2012

Subject: - Payment of contractual service, professional services, part time workers etc.



E salary system was made fully functional w.e.f. 1-4-2012 and it is now compulsory for all DDO's to submit salary bills of all Govt. employees through this system only.

Now this system has been extended to draw monthly payments required to be made to following categories of persons also (relevant object code is specified in bracket):

- (i) Contractuals (69)
- (ii) Contractuals providing professional services (33)
- (iii) Part time workers (02)
- (iv) Contractuals with DA (01/03)
- (v) Monthly Ex-gratia payment to family of deceased employee (79)
- (vi) Guest lecturer (01)
- (vii) Apprentice (01).



So w.e.f. 15-12-2012 it will be compulsory to submit bills for persons of above category through e-salary system only. Treasuries will not be accepting any manual bills in relation to above.

The above instruction may be brought to the knowledge of all DDO's under your control for strict compliance. User manual for DDO's is available on the e-salary website.


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 
Dated Chandigarh, the 30-11-2012



Endst. No. 14/91/2011- 5FA

A copy each is forwarded to all the Principal Accountant General (A&E/Audit) Haryana, Chandigarh for information and necessary action.


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 
Dated Chandigarh, the 30-11-2012



Endst. No. 14/91/2011- 5FA

A copy each is forwarded to all the Principal Secretaries/Administrative Secretaries to Government Haryana for information and necessary action.


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 
Dated Chandigarh, the 30-11-2012


Endst. No. 14/91/2011- 5FA

A copy of the above is forwarded to all the Treasury Officers and Assistant Treasury Officers with direction that with effect from 15-12-2012 all bills of the above referred categories should be accepted through e-salary system only and no manual bills should be passed.


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 
Dated Chandigarh, the 30-11-2012

Endst. No. 14/91/2011- 5FA

A copy of the above is forwarded to all the Special Secretary-cum-Director, Public Relation Department, Haryana, Chandigarh information and necessary action.


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 