

From

The Principal,
Accounts Training Institute, Haryana,
Sinchai Bhawan, Sec. 5, Panchkula.
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On Web site
please I
ATI. PNC

To

All Heads of Departments
(Panchkula based offices).

All Managing Directors
Boards/Corporations and Nigams
(Panchkula based Offices.)

Memo No. TA-(ATI)2017/1128

Dated: 27/2/2017

Sub:

**Special course on 7th Pay Fixation Rules/ACP Rules, 2016, New C.S.R. Rules
July 2016. – (91st Course)**

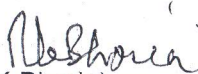
In compliance of the order of ACS to Govt., Haryana, Finance Department issued vide letter
No. 5/3/2016-5 PR(FD), dated 18.01.2017 on the subject cited above.

2. The training schedule for Section Officers is fixed as under: -

1. Section Officers of SAS Cadre posted in Directorates and Organisations at Panchkula based offices only, the training schedule for them is fixed from **17.04.2017 to 21.04.2017**.
- 2. No Hostel facility will be provided to the training during course of training.**
3. Lunch and two times tea will be served to the trainees during training days.
4. No TA/DA will be paid to the trainees by the Institute of training period.
5. Trainees are advised to submit their joining reports between 9.00 a.m. to 10.00 a.m., atleast one hour before the start of training.

HOD/MDs. Or Heads of the Offices whosoever, is requested to relieve the concerned Section Officer one day before the start of training so that trainee may reach in the Institute in time please.

The concerned Department/Organisation is further requested to provide complete bio data of the sponsoring officers to this Institution through your official communication or through e-mail address of this Institute at least, one week prior to start of training please.


(R.K. Bhoria)
Principal

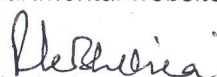
Accounts Training Institute,
Haryana, Panchkula.

Endst. No. TA-(ATI)2017/

Date

The copy of above is forwarded to the following for information and necessary action please:

1. Additional Chief Secretary to Govt., Haryana, Finance Department for information please.
2. Director, Treasuries and Accounts with the request to place this letter on the Departmental website please.


Principal
Accounts Training Institute,
Haryana, Panchkula.