

From

The Principal Secretary to, Government Haryana,
Finance Department.

To

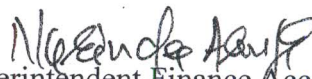

1. All The Heads of Department in Haryana.
2. The Registrar (General), Punjab & Haryana High Court, Chandigarh
3. All the Divisional Commissioner Ambala, Hisar, Rohtak & Gurgaon.
4. All the Deputy Commissioner and Sub Divisional Officer© in Haryana.

Memo No. 14/91/2011- 5FA
Dated Chandigarh, the 30-11-2012

Subject: - Withdrawal of salary in cases where PRAN/GPF is not allotted.

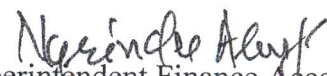

Kindly refer to instruction dated 28-5-2012 issued vide memo No. 14/91/2011-5FA on the above subject. Vide the above said instructions manual salary bills were allowed to be submitted in Treasury where PRAN/GPF was not allotted. However now facility has been created in e-salary system to allow passing of salary bills in those cases where GPF/PRAN is yet to be allotted. So, with immediate effect all salary bills of Govt. employees will be submitted through e-salary system only and the treasury will not be accepting any manual bill. In case of employees where GPF/PRAN is not allotted, the system will allow passing of salary bills for two months. However after that system will not allow passing of salary bill unless GPF/PRAN is entered in the system. So it would be the responsibility of the concerned DDO to ensure that GPF/PRAN is got allotted within the said period so as to avoid any inconvenience to the employee, facility has already been provided to DDO's to view PRAN of any employee, to get details of rejected PRAN application, on the e-salary website. So they can ascertain PRAN of the employee by entering the requisite details and in case more than one employee has etc. the same name verification of correct PRAN can be done on basis of date of birth and date of joining. DDO's need not insist on having a photocopy of the PRAN card from the employee. DDO's should also ensure that arrear of NPS contribution for the period prior to month for which deduction is made for the first time is also calculated and same is also uploaded as regular contribution for that specific month.

The above instructions may be brought to the knowledge of all DDO's under your control for strict compliance.

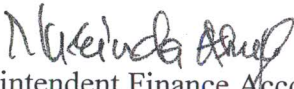


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 
Dated Chandigarh, the 30-11-2012

Endst. No. 14/91/2011- 5FA

A copy each is forwarded to all the Principal Accountant General (A&E/Audit) Haryana, Chandigarh for information and necessary action.




Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 

A copy each is forwarded to all the Principal Secretaries/Administrative Secretaries to Government Haryana for information and necessary action.


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 
Dated Chandigarh, the 30-11-2012


Endst. No. 14/91/2011- 5FA

A copy if the above is forwarded to all the Treasury Officers and Assistant Treasury Officer with direction that with immediate effect all salary bills should be accepted through e-salary system only and no manual salary bill should be passed.


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 
Dated Chandigarh, the 30-11-2012

Endst. No. 14/91/2011- 5FA

A copy of the above is forwarded to all the Special Secretary-cum-Director, Public Relation Department, Haryana, Chandigarh information and necessary action.


Superintendent Finance Accounts,
for Principal Secretary to Government Haryana,
Finance Department. 