

From

**The Principal,**  
Accounts Training Institute, Haryana,  
Sinchai Bhawan, "B" Block, 5<sup>th</sup> Floor,  
Sector 5, Panchkula.  
Tele. ☎ 0172-2573875

To

1. District Education Officer,  
Narnaul and Rewari.
2. District Elementary Education Officer,  
Narnaul and Rewari.

Memo No. TA-(ATI)2018/ 688-689

Dated: 30/5/2018


**Subject:- Special training programme to give knowledge on e-governance, Human Resources Management System (H.R.M.S.) e-billing, e-gras and Haryana Civil Services Rules etc.**

Kinder refer to the subject cited above.

2. The training course to D.D.O's to give knowledge on e-governance, Human Resources Management System (H.R.M.S.) e-billing, e-gras and Haryana Civil Services Rules is scheduled to be conducted from **11.06.2018 to 15.06.2018** at the Accounts Training Institute, Haryana, Panchkula. The brief particulars regarding training are as under: -

- (i) The training will be of one weeks duration covering all e-Governance projects and Haryana Govt. Finance Department topics on Service Rules.
- (ii) The officer will be entitled to Travelling Allowance and Daily Allowance as per Rule by their office.
- (iii) Reporting time for the training will be 11.00 a.m. on 11.06.2018.
- (iv) This Institute does not have any hostel accommodation so officers are required to make their own arrangements. However, working lunch and two times tea will be provided during the training, which will not affect T.A. entitlement mentioned at (ii) above.

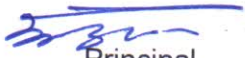
3. It is, therefore, requested to attend the above training programme as mentioned above. Kindly intimate the name to this Institute at least a week prior to the starting of the course for making required arrangement. Kindly send the names of participants on e-mail of this Institute accordingly. The e-mail ID is [principal.ati.pkl@gmail.com](mailto:principal.ati.pkl@gmail.com). This letter is also available on the website of Treasury and Accounts, Haryana (<http://www.hrtreasuries.gov.in/>).

  
Principal  
Accounts Training Institute,  
Haryana, Panchkula.

Endst. No. TA-(ATI)2018/ 690-691 Dated: 30/5/2018

A copy of the above is forwarded with the request to depute the D.D.O's under your kind control in the aforesaid Districts to get the aforesaid training:-

1. The Director General, Elementary Education Department, Haryana Panchkula.
2. The Director General, Secondary Education Department, Haryana Panchkula.

  
Principal  
Accounts Training Institute,  
Haryana, Panchkula