

60  
on website 7  
A.T.-1- please

From

The Principal,  
Accounts Training Institute, Haryana,  
Sinchai Bhawan, Sec. 5, Panchkula.  
Ph. 0172-2573875  
E-mail : principal.ati.pkl@gmail.com

To

All Heads of Departments  
(Chandigarh based offices).

All Managing Directors  
Boards/Corporations and Nigams  
(Chandigarh based Offices.)

Memo No. TA-(ATI)2017/ 1131

Dated: 27/2/2017

Sub:

**Special course on 7<sup>th</sup> Pay Fixation Rules/ACP Rules, 2016, New C.S.R. Rules July 2016 (92<sup>nd</sup> Course).**

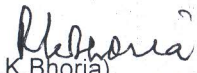
In compliance of the order of ACS to Govt., Haryana, Finance Department issued vide letter No. 5/3/2016-5 PR(FD), dated 18.01.2017 on the subject cited above.

**The training schedule of Section Officers is fixed as under: -**

1. Section Officers of SAS Cadre posted in Directorates and Organisations at Chandigarh based offices only, the training schedule for them is fixed from **24.04.2017 to 28.04.2017**.
2. **No Hostel facility will be provided to the training during course of training.**
3. Lunch and two times tea will be served to the trainees during training days.
4. No TA/DA will be paid to the trainees by the Institute of training period.
5. Trainees are advised to submit their joining reports between 9.00 a.m. to 10.00a.m., atleast ,one hour before the start of training please.

HOD/MDs. Or Heads of the Offices whosoever, is requested, to relieve the concerned Section Officer one day before the start of training so that trainee may reach in the Institute in time please.

The concerned Department/Organisation is further requested to provide complete bio data of the sponsoring officers to this Institution through your official communication or through e-mail address of this Institute atleast, one week prior to start of training.

  
(R.K. Bhorla)  
Principal

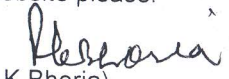
Accounts Training Institute,  
Haryana, Panchkula.

Endst. No. TA-(ATI)2017/

Date

The copy of above is forwarded to the following for information and necessary action please:

1. Additional Chief Secretary to Govt., Haryana, Finance Department, with the request to relieve all Sections Officers posted in **Pay Revision Branch, Pension Branch and other branches of Haryana, Civil Secretariat, (Main)** to attend the training please.
2. Additional Chief Secretary to Govt., Haryana, **Revenue and Disaster Management**, Haryana Civil Secretariat, (New Secretariat), Sec. 17, Chandigarh to relieve all Sections Officers posted in various branches under your control please.
3. Director, Treasuries and Accounts Department with the request to relieve all Sections Officers posted in T&A Department at **Headquarter only** and also place this letter on the Departmental website please.

  
(R.K. Bhorla)  
Principal

Accounts Training Institute,  
Haryana, Panchkula.