

**TO BE SUBSTITUTED BEARING SAME NO. DATED**

From

The Principal Secretary to Government Haryana,  
Finance Department.

To

1. All the Head of Department in Haryana.
2. Registrar General, Punjab and Haryana High Court, Chandigarh.
3. All the Commissioner, Ambala, Hisar, Gurgaon and Rohtak Division.

Memo No. 28/14/2011-5B&C

Dated: 7<sup>th</sup> September, 2015.

**Subject: Regarding generation of E-TDS return file through E-Billing.**

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Kindly refer to the subject noted above.

2. The e-Billing System has been implemented all over the State w.e.f. 01.04.2014 and the system is running successfully. The system is capable of generation all type of bills by the Drawing & Disbursing Officers online and is fully automatic.

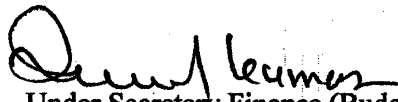
3. E-TDS return to income tax department are being filled by the Drawing & Disbursing Officers quarterly through Chartered Accountant (CA) and CAs are charging exorbitant fees for this purpose.

4. The matter was inviting attention of State Govt for sometimes past and now it has been decided that all State DDOs may be given facility to generate file for online e-TDS return through E-Billing system without the help of Chartered Accountant (CA). These files can then be submitted to Income Tax facilitation centre for uploading at Income Tax portal by paying a nominal fees of Rs 40/-.

5. For this purpose, a provision has been made in the e-Billing System under "Generate e-TDS file". The Drawing & Disbursing Officers can file quarterly E-TDS return by using this system without the help of Chartered Accountant (CA). A huge amount of expenditure can be saved by using this module in the entire State. For smooth implementation of the system a training/workshop has already been conducted to train all the Drawing & Disbursing Officers of Head offices located at Chandigarh and Panchkula on dated 12-08-2015.

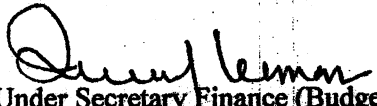
6. These instructions may kindly be brought to notice of all concerned in your departments for strict compliance and direct your DDOs to file quarterly e-TDS return file through this system.

Soft copy of these instructions are also available on the Finance Department website ([www.finhry.gov.in](http://www.finhry.gov.in))

  
Under Secretary Finance (Budget)  
for Principal Secretary to Government Haryana,  
Finance Department

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A copy is forwarded to all the Additional Chief Secretaries/ Principal Secretaries/Administrative Secretaries to Government of Haryana for information and necessary action.

  
Under Secretary Finance (Budget)  
for Principal Secretary to Government Haryana,  
Finance Department. *A*

U.O. No. 28/14/2011-5B&C

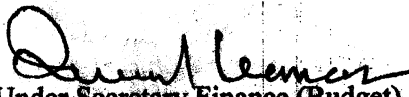
Dated, Chandigarh, the 7<sup>th</sup> September, 2015

A copy is forwarded to all the Treasury Officers and Assistant Treasury Officers in the State for information and necessary action.

Endst. No. 28/14/2011-5B&C

Dated, Chandigarh, the 7<sup>th</sup> September, 2015

A copy is forwarded to the Principal Accountant General (A&E), Haryana, Chandigarh for information and necessary action.

  
Under Secretary Finance (Budget)  
for Principal Secretary to Government Haryana,  
Finance Department. *A*