

Minutes of meeting regarding e-Governance Projects on dated 15-10-2013

E-Billing

Sr. No.	Points	Action																
1	TO B.T. Provision in Leave Encashment Bills.	Pending																
2	<p>Report for Income Tax deducted from all type of bills between given dates in Excel format</p> <table border="1" data-bbox="272 510 1154 663"> <thead> <tr> <th data-bbox="272 510 329 615">Srl</th> <th data-bbox="334 510 464 615">GPF/PRAN</th> <th data-bbox="469 510 537 615">PAN</th> <th data-bbox="542 510 626 615">Payee Name</th> <th data-bbox="631 510 792 615">Salary month/Amount Paid</th> <th data-bbox="797 510 889 615">Income Tax</th> <th data-bbox="894 510 1036 615">Type of Bill/Payment</th> <th data-bbox="1040 510 1154 615">Month in which Payment made</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Srl	GPF/PRAN	PAN	Payee Name	Salary month/Amount Paid	Income Tax	Type of Bill/Payment	Month in which Payment made									Pending
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3	System does not show Treasury Voucher and NPS schedule reports of previous financial years.	Pending																
4	A large number of problem are receiving from the DDOs that there should be an option to delete the prepared e-salary bill that are prepared wrongly and found mistake in that before sending hard copy to the treasury office. Removal of prepared bill option be given under e-Salary program. At present such type of bills are removed from the system directly by NIC.	Action Taken																
5	NPS(8342), It is submitted that, at the time of preparation of NPS data to upload the same to the NSDL Bombay, a number of error messages are receiving having information that the contribution month mention in this file has already been uploaded in the system. After received this message generally it has become necessary by the Treasury Office that <u>type of contribution changed with the ARREARS</u> . Only after this replacement of type of contribution then data successfully upload into the NSDL server.	Action Taken																
6	Extending scope of E-Salary to all PSUs / autonomous bodies for purposes of bill preparations.	Pending																
7	Budget availability may be shown in E-Salary while generating the reports in "Treasury Report". In this report there may also included BT. Treasury Officer, PKL will provide requisite format.	Pending																

8	The facility may be given to user login for getting the voucher no and date in annual statement report and pay slip report.	Pending
9	A facility may be allowed to Treasury Officer for getting the all details of payments and personal information of that particular UCP.	Action Taken
10	The provision should be made for deductions in Leave Encashment bill on account of recovery of over payments.	Pending
11	In case of <u>Salary arrear Bill</u> :- sometimes it become necessary to show the excess withdrawal or minus amount in an arrear bill and an entry of amount pertains to minus amount the present system does not allow for any <u>minus entry</u> that should be designed in the software. In minus entry bill there should be a provision to be inserted for challan entry with voucher no and date vide which the amount has been deposited through challan. In this case, the nil bill will be passed by the treasury officer.	Action Taken
12	In General Refund Bill, a provision of Multiple Challan Number & Dates entry in the bill against one or more Payee may be given.	Pending
13	In some cases DDOs are directly request to the Treasury Officer to send back their bills due to some technical problem and mistake persist due to some other cases. Now the present process is that first token no will be assigned and then it will be rejected by the bill passing seat. Therefore, it is requested to provide the procedure as it was in previous directly send back any bill to the DDO without taking any action as such required in the present system.	Action Taken
14	It has been pointed out by TO that in the present system there is no generation of report for the Form No. 16.	Pending
15	It has been pointed out by TO Chandigarh that in the present system there is no provision of filing of quarterly return of Income Tax.	Pending (format to be provided by TO Chd)
16	It has been notice that there is no provision for allotment of	Pending

	UCP in the system for those regular employees of corporation / board who are on deputation with the department for their CPF/EPF/ESI.	
17	In loan detail, when we add misc. recovery of any employee, the column of the purpose of recovery is not available in the existing system.	Pending
18	The schedule of Water charges deduction in DDO BT is not printed in the existing system.	Pending
19	It was pointed out that the Checker has no power to delete the bills.	Pending
20	In education allowance & LTC, the period for which the education allowance & LTC belong to, is not mentioned in print out report.	Pending
21	In annual statement report, the DDO detail (DTO+TRS+DDO) may be included to identify the office where the payment was made.	Pending
22	Listing of temporary enabled payee in Payee Entry forms (E-Billing).	Pending
23	In the e-salary the provision should be made at T.O. level to stop the salary of employee as per court order.	Pending (Scheme wise)
24	Provision should be made for disabling or enabling the UCP at TO level.	Action Taken
25	A provision should be made in the e-salary to get the full information of payee i.e. from where he/she is presently drawing salary and all other details by UCP,GPF No., PRAN NO. Name etc.	Pending
26	After retirement/Transfer when a retired/Transferee employee is disabled in e-salary it is again shown in View Employees option.	Action Taken
27	In education allowance name of employee add but show name of student also.	Pending
28	There is no option / procedure to generate arrear bill in case of contractual / wages employees.	Pending

29	Budget availability report should be viewed by DDO while preparing bills in e-salary.	Pending
30	There is no option / procedure to generate pay slip report in case of contractual / wages employees.	Pending

E-Pension

1	SMS to pensioner to remind pending PPO update or Life Certificate.	Pending														
2	Report for Income Tax deducted from Pension bills between given dates in Excel format. <table border="1" data-bbox="321 674 1105 846"> <thead> <tr> <th>Srl</th> <th>PPO</th> <th>PAN</th> <th>Payee Name</th> <th>Pension month/Amount Paid</th> <th>Income Tax</th> <th>Month in which Payment made</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Srl	PPO	PAN	Payee Name	Pension month/Amount Paid	Income Tax	Month in which Payment made								Pending
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3	There should be a provision in the pension software to reduce/deduction a specified percentage of pension amount in compliance of A.G. Haryana order that are issued in specified cases to recover the overpayment amount. By this facility a specified percentage of pension amount can be withhold during a specified period. Pension cut option be given from BP, DA and Medical as the case may be.	Pending														
4	In case of minor legal heir, payment is to be made through Natural Guardian A/c provision be provided to make the payment through FDR.	Pending (remarks column add)														
5	In case of recovery an option for No. of installment to be mentioned to enable the official to know the status of the deduction for e.g. <u>4/10</u> etc.	Pending														
6	Pension transfer option please be designed in which details of pensioners data can be transferred from <u>one Treasury to another Treasury Office</u> and from Sub Treasury Office to treasury office and vice versa.	Pending														
7	It is submitted that there should be a facility to the pensioners to check their pension detail at there on level.	Action Taken														

8	<p>There should be a pension diary system in OTIS in which all type of pension papers entered in this system in which the enteries will be made by TO regarding receipt of pension papers from AG and from pensioners. The format is under :-</p> <table border="1" data-bbox="285 365 1068 552"> <thead> <tr> <th data-bbox="285 365 459 506" rowspan="2">Type of Document</th> <th data-bbox="459 365 613 506" rowspan="2">Sanction Date</th> <th data-bbox="613 365 753 506" rowspan="2">PPO No.</th> <th colspan="2" data-bbox="753 365 1068 411">Date of received</th> </tr> <tr> <th data-bbox="753 411 898 506">From AG</th> <th data-bbox="898 411 1068 506">From Pensioner</th> </tr> </thead> <tbody> <tr> <td data-bbox="285 506 459 552">1</td> <td data-bbox="459 506 613 552">2</td> <td data-bbox="613 506 753 552">3</td> <td data-bbox="753 506 898 552">4</td> <td data-bbox="898 506 1068 552">5</td> </tr> </tbody> </table>	Type of Document	Sanction Date	PPO No.	Date of received		From AG	From Pensioner	1	2	3	4	5	Pending
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9	Required a exceptional / variance (Last month and current month difference of pensioner detail) report of pensioner.	Pending												
10	PPO master data may be imported from A.G. Data.	Pending												
11	Provision should also be made regarding pensioners Photo with web cam.	Pending												
12	A provision should regarding correction of PPO No of pensioners at DTA Level.	Pending												
13	Limit on number of bills in E-Pension for 99 records to be removed.	Pending												
14	If BT enters in TO BT, then it should be added in OTIS Receipt Side.	Action Taken												

Web OTIS

1	Token register and Bank Scroll report in PDF format.	Pending
2	Budget report may be added in E-Salary-Treasury Report so that the user can check their budget in E-salary instead of logging to OBMAS.	Pending
3	In ONLINE OTIS RD and CCD register report be provided containing RD/CCD number under receipt report option/menu.	Pending
4	Procedure be provided to check the various type of status in Online OTIS under Treasury Officer ID for example to check the pending bills under ATO passing option, Bill passing and pending for assigning of Token number etc.	Action Taken

5	It is submitted that a message sent facility to the DDO be provided under e-salary software, to the Treasury Office, when it is required. Some time it becomes necessary to the Treasury Office for want of necessary documents from the DDO for which a message can be sent by the Treasury Office that will display under the DDO ID. In lieu of this process any option deactivation power be provided to complete the required data that may be online or other type in compliance of Directorate order.	Pending
6	Provision to disable a user.	Action Taken
7	Switching the user from one role to another i.e. Token user to Bill Passing user etc.	Action Taken
8	View facility of numbers of pending bills with token number be available at the level of bill passing clerk.	Action Taken
9	In case of Personal ledger account register in reports is showing triple entry for one transaction. Duplicate is required to be removed.(See sheet No.1).	Action Taken
10	In T.A. 2 Register extra space is left on top and bottom which can be auto adjusted in dynamic report.(See sheet No.2).	Action Taken
11	In TDS statement TAN Number is not shown on the first entry where as TAN Number is being shown in rest of the entry. TAN Number may be shown in the first entry also.	Pending
12	In file 24G Total different amount is shown for the entries where TAN Number is shown and when it is not shown, we have to manually make the Total for both types of entries. If TAN Number is shown in all the entries than automatically it will give correct total for all the entries. Snap shot is also attached.	Pending
13	The treasury officer may be allowed to block any UCP of an employee as well as DDO along with major head in case of court order / government order. A pop up message for these block of UCP as and when the bills of these block UCP received in treasury office.	Action Taken

14	There should be a provision in PLA transaction details of the payment / receipt on the line of bank pass book entry. The report should generate account wise and provided to Treasury Officer login.	Pending
15	At present the banks are not entered the payment of other state pension in e-Scroll. These entries are being done at treasury level in the system. There should be provision to enter at bank level in e-scroll.	Pending
16	Text files for 24G needs to be generated in web OTIS. As at present copies are obtained from excel and then pasted. Like NPS a text file should be generated which could be verified and can be uploaded in the system.	Pending (Format given by TO Chd)
17	A provision should also be made regarding TA-2 Registrar in which net amount, BT amount and then Gross amount should be shown.	Pending
18	Provision should also be made regarding messenger Photo with web cam.	Action Taken
19	Validity/Expiry may be given in DDO name / signature report.	Pending
20	BM 26 & 29 reports not available for month wise. It may be generated at DDO / BCO level. Proforma will be provided to NIC.	Pending

New Pension Scheme

1	Total NPS subscribers as per salary bill passed in a particular month.	Pending
2	Total amount of subscription deducted from employees as per salary bill passed in a particular month.	Pending
3	Total amount payable including Government contribution in a particular month as above.	Pending
4	Total subscribers for whom NPS file generated and uploaded for that specific month with amount.	Pending
5	Total no of subscribers whose subscription pending for upload	Pending

	including amount in a particular month. The above information should be Treasury, Sub-Treasury, DDO Code, DDO Name, No of subscribers, Total Amount, Salary Bill No., Voucher No, and Voucher Date.	
6	Details of employees whose date of joining is on and after 01-01-2006 and their salary bill passed without PRAN. The above information may be provided in format mentioned in point 6 above.	Pending
7	Total no of employees whose date of joining is before 01-01-2006 and their salary bill has been passed without GPF no. The above information may be provided in format mentioned in point 6 above.	Pending
8	Total no of employees whose salary bills for specific month passed for 2 months but are not being passed now due to non availability of GPF / PRAN to them.	Pending
9	At the time of generation of NPS file there should be a check in the OTIS that all PRANs are active or not. If not activated then delete the same and system should provide separate file for deactivated PRANs.	Pending
10	At the time of preparation of salary bill by DDO, a message/report should come to concerned DTO and AO (NPS) for activation of their PRAN, then file be uploaded only for activated PRAN and deactivated PRAN separately. This report should be available to DDO in his E-Salary login, DTO in his OTIS login and AO (NPS) in DTA login.	Pending
11	Treasury Officer should upload the NPS file to NSDL within 5 days after preparation of accounts. If the file is not uploaded, a warning / pop up message may flash on system as soon as file is uploaded. EPS has to be generated within 2 days after upload of file with NSDL and after 2 days a warning / pop up message may flash on system. A check to this effect may be introduced in OTIS.	Action Taken

12	The voucher no is to be extracted from scroll on bill within next 7 days from EPS Pay Order generated.	Action Taken
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