

**BUDGET INSTRUCTIONS**  
**MOST IMMEDIATE**  
**DATE BOUND**

No. 28/31/2012-5B&C

From

Principal Secretary to Government Haryana,  
Finance Department.

To

1. All the Heads of Departments in Haryana.
2. Registrar(General), Punjab & Haryana High Court, Chandigarh.
3. The Commissioners, Ambala, Hisar, Gurgaon and Rohtak Division.

Dated, Chandigarh, the 25<sup>th</sup> January, 2013.

**Subject: Preparation of Budget Estimates (Plan) for the year 2013-2014 and Revised Estimates (Plan) for the year 2012-13 - Instructions regarding.**

Sir,

Kindly refer to budget instructions dated 18<sup>th</sup> July, 2012 issued vide No. 2/5/2012-1B&C and also instructions No. 28/31/2012-5B&C dated 22<sup>nd</sup> October, 2012 in relation to Budget Estimates for Financial Year 2013-14 and Revised Estimates for Financial Year 2012-13.

In continuation of instructions dated 22<sup>nd</sup> October, 2012, it is now required that expenditure budget for Plan Schemes should also be sent online to the Finance Department through Online Budget Allocation, Monitoring & Analysis System (bamsharyana.nic.in). So all the departments are advised to ensure compliance of instructions dated 22<sup>nd</sup> October, 2012 and their proposal sent to Finance Department for Budget Estimates (Plan) for financial year 2013-14 and Revised Estimates (Plan) for financial year 2012-13 should be accompanied with a report of budget proposal generated through this system. The Planning Department has already sent to you the allocation of your department for the year 2013-14 vide letter No. DESA (Plan Coord.)-2013/2306 dated 23<sup>rd</sup> January, 2013. The instructions are also available online on the website [www.esaharyana.gov.in](http://www.esaharyana.gov.in). The Plan budget requirement proposal should be sent to Finance Department only after sending the budget online to the Finance Department. In case manual budget proposal has already been sent to the Finance Department, then concerned department should ensure that data is entered online and sent online to the Finance Department also at the earliest so that their budget demand can be considered. In case HOD/BCA fails to send Plan Budget requirements for Budget Estimates 2013-14 to the Finance Department by 29<sup>th</sup> January, 2013 then DDOs created by him in his userID will not be able to draw any payment from treasury w.e.f. 30<sup>th</sup> January, 2013. In relation to Revised Estimates 2012-13, such data should be sent online within three days from the date of issue of Revised Plan 2012-13 by the Planning Department. So the department should check necessary instructions for the same on the website [www.esaharyana.gov.in](http://www.esaharyana.gov.in) and ensure that Revised Plan 2012-13 is also sent timely. In addition to above, justification of budget requirement should invariably be sent while complying with the instructions dated 18<sup>th</sup> July, 2012.

These instructions may kindly be brought to the notice of all concerned in your departments for strict compliance.

*Arjun Kumar*  
Deputy Secretary Finance (Budget)  
for Principal Secretary to Govt. Haryana,  
Finance Department *AK*

