

From

Director,
Treasuries and Accounts Department,
Haryana, Chandigarh.

To

All the Treasury Officers/Assistant Treasury Officers in the State.

Memo No. TA-HR(DMC)/3T/2012/ 238

Dated: 02-05-2012.

Subject:

Updation of UCP data in OTIS.

Please refer to the subject cited above.

2. Since now facility regarding allotment of UCP has been made available online to the DDOs so whenever fresh allotment of UCP is done or it gets transferred from one DDO to another the information is required to be downloaded and imported in OTIS. If UCP in the DDO code is not made available then for salary and other bills where UCP required it will not be able to pass the bills.

So all the Treasury Officers and Assistant Treasury Officers should ensure that whenever a particular UCP is not visible in a DDO code while passing the bill they should download fresh UCP data to update their system. Bill should not be rejected without ensuring that UCP data in OTIS has been updated.

Joint Director (DMC)
for Director, Treasuries and Accounts
Department, Haryana, Chandigarh.