

PART III

HARYANA GOVERNMENT
FINANCE DEPARTMENT

Notification

The 22nd June, 1982

No. G.S.R. 75/Const./Art. 309/82.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules regulating the recruitment and conditions of service of persons appointed to the Haryana State Subordinate Accounts (Group C) Service, namely:—

PART I—GENERAL

1. These rules may be called the Haryana State Subordinate Accounts (Group C) Service Rules, 1982. Short title.

2. In these rules, unless the context otherwise requires—

Definitions.

- (a) "Government" means the Haryana Government in the Administrative Department; and
- (b) "Service" means the Haryana State Subordinate Accounts (Group C) Service.

PART II—RECRUITMENT TO SERVICE

3. The Service shall comprise the posts shown in the Appendix A to these rules and the members of the Service shall draw pay in the scales of pay mentioned thereagainst. Number and character of posts.

Provided that nothing in these rules shall affect the inherent right of the Government to make additions to or reduction, in the number of such posts or to create new posts with different designations and scales of pay, either permanently or temporarily.

4. Appointments to the posts in the Service shall be made by the Director, Treasuries and Accounts Department, Haryana. Appointing authority.

5. No person shall be appointed to any post in the Service, unless he is in possession of qualifications and experience specified in column 2 of Appendix B to these rules. Qualification.

6. No person—

Disqualification.

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person;

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shall be eligible for appointment to any post in the Service :

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Method of recruitment. 7. (1) Recruitment to the Service shall be made by promotion from amongst the candidates who have passed both parts of the Haryana State Subordinate Accounts Service Examination (Ordinary Branch) conducted by the Government in accordance with such regulations as may be framed by the Government in this behalf from time to time.

(2) For the purpose of making appointment to the posts in the Service, a list of all the candidates who pass the examination referred to in sub-rule (1) shall be maintained in the manner laid down in sub-rule (3).

(3) The name of a candidate who passes Part II of Subordinate Accounts Service Examination (Ordinary Branch) conducted by the Government in any session shall be placed in the list referred to in sub-rule (2) above the name of the candidate passing the said examination held in a subsequent session.

(4) In the case of two or more candidates obtaining same number of marks at any examination or examinations held during any session, their names shall be entered in the list referred to in sub-rule (2) on the basis of their seniority in the office to which they belong, and if they belong to different offices, the older candidate shall be senior to the younger.

(5) The mere passing of the examination referred to in sub-rule (1) or for that matter the seniority in the list maintained under sub-rule (2) shall not be deemed to confer any right of appointment to any post in the Service upon any candidate and appointment to any post in the Service shall be made on the basis of seniority in the list referred to in sub-rule (2).

Probation. 8. (1) Persons appointed to any post in the Service shall remain on probation for a period of one year.

Provided that—

(a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation ;

(b) any period of officiating appointment shall be reckoned as period spent on probation, but no person who has so officiated shall, on the completion of prescribed period of probation, be entitled to be confirmed, unless he is appointed against a permanent vacancy.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory, it may,—

(a) revert him to his former post ; or

(b) deal with him in such other manner as the terms and conditions of the previous appointment permit.

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(3) On the completion of the period of probation of a person, the appointing authority may,—

(a) if his work or conduct has, in its opinion, been satisfactory,—

(i) confirm such person from the date of his appointment if appointed against a permanent vacancy; or

(ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy; or

(iii) declare that he has completed his probation satisfactorily, if there is no permanent vacancy; or

(b) if his work or conduct has, in its opinion, been not satisfactory,—

(i) revert him to his former post or deal with him in such other manner as the terms and conditions of previous appointment permit; or

(ii) extend his period of probation and thereafter pass such order, as it could have passed on the expiry of the first period of probation.

Provided that the total period of probation including extension, if any, shall not exceed three years.

9. The seniority of the members of the Service shall be determined by the length of continuous service on any post in the Service. Seniority.

Provided that in the case of two or more members appointed on the same date, their seniority shall be determined in the same manner in which the list of candidates is prepared under sub-rule (2) of rule 7.

10. (1) A member of the Service shall be liable to serve at any place, whether within or outside the State of Haryana, on being ordered so to do by the appointing authority. Liability to Serve.

(2) A member of Service may also be deputed to serve under,—

(i) a company, an association or a body of individuals whether incorporated or not, which is wholly or substantially owned or controlled by the State Government, a municipal corporation or a local authority within the State of Haryana;

(ii) the Central Government or a company, an association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government; or

(iii) any other State Government, an international organisation, and autonomous body not controlled by the Government or a private body.

Provided that no member of the Service shall be deputed to the Central or any other State Government or any organisation or body referred to in clause (ii) or clause (iii) except with his consent.

Pay, leave,
pension and
other
matters.

11. In respect of pay, leave, pension and all other matters, not expressly provided for in these rules, the members of the Service shall be governed by such rules and regulations as may have been, or may hereafter be adopted or made by the competent authority under the Constitution of India or under any law for the time being in force made by the State Legislature.

Discipline,
penalties
and appeals.

12. (1) In matter relating to discipline, penalties and appeals, members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1952, as amended from time to time:

Provided that the nature of penalties which may be imposed, the authority empowered to impose such penalties and appellate authority shall, subject to the any provisions of law or rules made under article 309 of the Constitution of India, be such as are specified in Appendix C to these rules.

(2) The authority competent to pass an order under clause (c) or clause (d) of sub-rule (1) of rule 10 of the Punjab Civil Service (Punishment and Appeal) Rules, 1952, and the appellate authority shall also be as specified in Appendix 'D' to these rules.

Vaccination.

13. Every member of the Service shall get himself vaccinated and re-vaccinated if and when the Government so directs by a special or general order.

Oath of
allegiance.

14. Every member of the Service, unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as by law established.

Power of
relaxation.

15. Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

Special
provision.

16. Notwithstanding anything contained in these rules, the appointing authority may impose special terms and conditions in the order of appointment if it is deemed expedient to do so.

Reservation.

17. Nothing contained in these rules shall affect reservations and other concessions required to be provided for Scheduled Castes and other Backward Classes in accordance with the orders issued by the State Government in this regard from time to time, under clause (4) of Article 16 of the Constitution of India.

Repeal and
savings.

18. The Haryana State Subordinate Accounts (Class-III) Service Rules, 1965, are hereby repealed.

Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

APPENDIX C
[see Rule 12(1)]

Designation of post
Appointing Authority
Nature of penalty
Authority empowered to impose penalty
Second Appellate Authority and final appellate authority

1
2
3
4
5
6

1. Director, Senior Auditors
2. Director, Accounts and Department, Haryana
(a) Warning with a copy on personal file
(b) Censure
3. Head of Department, Finance and Accounts, Government of Haryana
4. Director, Finance and Accounts, Government of Haryana
5. Director, Finance and Accounts, Government of Haryana
6. Director, Finance and Accounts, Government of Haryana

(c) Withholding of increments including stoppage at an efficiency bar; withholding of promotion
(d) Recovery from pay of the whole or part of any pecuniary loss caused to the Govt. by negligence or breach of orders.
(e) Reduction to a lower post or time scale or to a lower stage in a time scale.
(f) Removal from the service which does not disqualify from future employment.
(g) Dismissal from the service which does not disqualify from future employment.
(h) Dismissal from the service which does not disqualify from future employment.

APPENDIX D
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[See rule 12 (2)]

Definition of post	Nature of order	Authority empowered to make the order	Appellate authority	Second and final authority
1				
2				
3				
4				
5				

T. K. BANERJI,
Secretary to Government, Haryana,
Finance Department.

Senior Auditor
(i) Reducing or withholding the amount of ordinary/additional pension admissible under the rules governing pension
(ii) Terminating the appointment of a member of the Service other than on his attaining the age fixed for superannuation

(i) Director, Finance and Accounts Department, Haryana
(ii) Secretary, Government